



*This form is for ACD students who are candidates for ministry\**

As an approved Higher Education Provider and Registered Training Organisation Adelaide College of Divinity collects and maintains student information. Adelaide College of Divinity is committed to maintaining the security and confidentiality of student information under the Commonwealth Privacy Act 1988 and the National Privacy Principles. Adelaide College of Divinity will not disclose information relating to a student's academic record unless required to do so by law or if the student provides written consent.

Students who are candidates for ministry are not required to disclose their candidacy to ACD as part of the normal academic processes for enrolment and progress through their course of study. The student's ministry formation program is separate to the accredited course in which the student enrolls with the ACD. The ministry formation program is not part of ACD activities; and advice given to a candidate about their progress through their formation program is not the same as advice about progress through their ACD course of study.

***An ACD student who is a candidate is strongly encouraged to discuss progress in their course regularly with the ACD Student Administrator or Course Coordinator or Executive Officer to ensure that course requirements are being met alongside their formation program. If you do not, you may risk running out of FEE-HELP funding before completing your course, especially core and major/minor requirements of the BMin.***

The purpose of this form is to enable a student who is a candidate for ministry to:

- identify to the ACD that the student is a candidate for ministry in a specified Church; and
- authorise the ACD to release information about the student's academic record to the specified theological college for the purpose of the student's ministry formation program.

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*Please complete and sign this form and return it to the ACD Office.*

**Name:** ..... **ACD ID:** .....  
**Theological College:** ..... **Church:** .....

I am a recognised ministry candidate in my Church.

I authorise Adelaide College of Divinity to release my academic record to my theological college for the purpose of my ministry formation program upon request by my college.

I have read and understood the information above and will endeavour to seek regular course advice through the Adelaide College of Divinity.

I understand that I can withdraw this authorisation at any time by notification in writing to the Adelaide College of Divinity.

**Signed:** ..... **Date:** .....

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Office Use:

Entered: ..... Date: .....

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*\* Flinders University students who are candidates must obtain their own transcript through Flinders online Student Information System [www.flinders.edu.au](http://www.flinders.edu.au). Contact the ACD Student Administrator for assistance with the online system.*